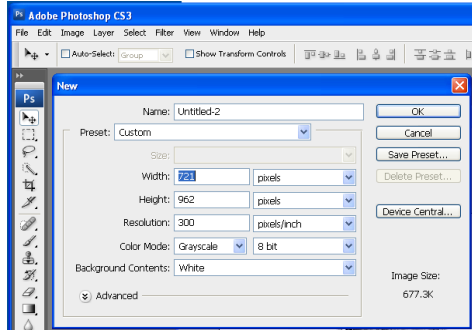# Year 7 Photoshop Knowledge Organiser

Opening a Photoshop file

Open Adobe Photoshop CS3. A box will appear that looks like this....

Choose a **Name** for your work, then change the **Preset** to "International Paper" then select your preferred size – A5, A4 etc.

Saving your work

Saving in Photoshop format **(.psd)** will retain layers, type, and other editable Photoshop properties. It's best to save your image in PSD format while you're still working on it.
Select: **File > Save**
Saving in **JPEG** (.jpg) format will save as a standard image file that can be shared, opened by other programs due to its smaller file size. Saving your design as a JPEG (.jpg) will flatten layers.
Select: **File > Save As** then select '**JPEG**' from the format drop down box.
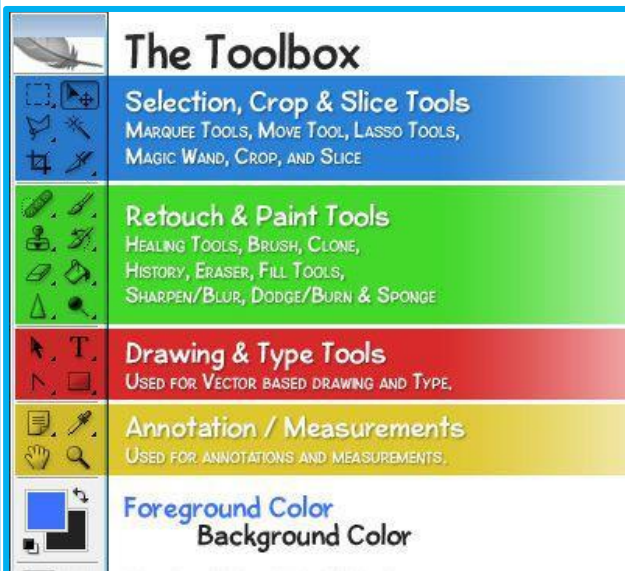When you're finished editing, save a copy in both of these formats.

Made a mistake?

- To **undo** the last thing you did, choose Edit > Undo
- To **redo** the last thing you did, choose Edit > Redo
- To undo multiple steps select a step in the **History** panel.

Transform

The Free **Transform** command **(Ctrl T)** lets you apply transformations in one continuous operation.

- Scale
- Rotate
- Skew / Distort
- Perspective
- Warp

Keyboard shortcuts:
Ctrl T Free Transform
Ctrl +Zoom in
Ctrl - Zoom out
Ctrl C   Copy

Keyboard shortcuts:
Ctrl V   Paste
Ctrl O   Open
Ctrl   New file
Ctrl J   New layer
(via copy)